

**MINUTES OF THE MONTHLY MEETING OF HARDEN PARISH COUNCIL
HELD ON 8th SEPTEMBER 2016 AT 7.15PM IN HARDEN MEMORIAL HALL**

Present: Cllr Alan Sykes (Chair)
Cllr Diane Bonham
Cllr Julia Gregson
Cllr Gerald Jennings
Cllr Kay Kirkham
Cllr Gina Thompson
Ken Eastwood (Clerk)

In attendance: Bingley Rural Ward Cllr Naveed Riaz (up to and including item 8/0916)
No members of the public

1/0916 Apologies consented to

Cllr Pam Laking (holiday).

2/0916 Disclosures of Interest

Cllr's Bonham and Jennings declared interests in the Braes Castle planning application.

3/0916 Minutes of Meetings (previously circulated to Members)

- a) The minutes of the Parish Council meeting held on 11th August, 2016 were proposed as a correct record by Cllr Gregson and signed by the Chair.
- b) The August Outstanding Issues Report was duly noted.

Matters arising:

- i) Cllr Kirkham stated that bus drivers had reverted to stopping away from the stop. The Clerk to write to the operator, as originally proposed.

4/0916 Planning Applications

Cllr's Bonham and Jennings withdrew from discussion of the first application, previously having submitted objections to Bradford MDC.

16/06664/FUL - Construction of 4 detached residential dwellings including garages and associated access roads at Braes Castle, Long Lane, Harden.

Resolved:

That the Parish Council has **no objection** subject to the applicant developing an appropriate access scheme to the satisfaction of the Highway Authority.

16/07262/LBC - Alterations to include new stairs from kitchen to garden and replacement front windows at The Lodge Harden House, Wilsden Road, Harden.

Resolved:

That the Parish Council supports part of the application, the replacement of front windows, but **objects** to the proposed stairs on heritage grounds. The addition of a painted, galvanized steel staircase would not be in keeping with the building.

16/06986/HOU - Construction of single storey side extension at 11 Millbeck Drive, Harden.

Resolved:

That the Parish Council has **no objection** to the application.

5/0916 Representation

No public questions.

6/0916 Exchange of Information

Cllr Kirkham reported that Bradford's arboriculturist had confirmed the tree band around the oak sapling could be removed.

Cllr Gregson enquired about progress with the Royal Mail enquiry about why missed deliveries could not be available for collection at Harden PO. The Clerk confirmed that the matter had been escalated with Royal Mail and a response was awaited.

7/0916 Community Defibrillator

Cllr Sykes reported that at his meeting with the pharmacy they had confirmed that they would be happy to have a device fixed to their premises and to act as the guardian. It was noted that the Pharmacy had requested a Parish Councillor should also undertake monthly checks of the device.

Resolved:

That subject to satisfactory checks on planning and insurance requirements, the Clerk be authorised to arrange installation by a local electrician. Expenditure of up to £200 was approved.

8/0916 Consultation on Car Parking at St Ives

Cllr Sykes discussed the response to his enquiries from Bradford MDC. Installation of three ticket machines would cost £10,000 to £13,000, with forecast revenue of £14,600 creating an operational surplus of £10,380.

Members discussed potential impacts of the proposals on the local economy and the environment, including displacement of vehicles parking elsewhere in Harden.

Resolved:

That the Parish Council oppose the proposals. The Clerk to respond to the consultation setting out concerns about the potential impacts on the estate and in Harden.

9/0916 Horticulture

Cllr Jennings informed members that he had measured the beds and had a discussion with Woodbank Nurseries about the supply of plants. Cllr Kirkham stated that the shrub and flower beds either side of the war memorial should be included in any scheme. Members discussed the existing shrubs and Cllr Jennings stated that he considered a full re-design was required to create a more welcoming and attractive display. It was noted that winter maintenance should commence in October and that previous, seasonal procurements were time consuming and repetitive.

Resolved:

Cllr Jennings and the Clerk to prepare a suitable specification for re-design, planting and maintenance over a three-year period and to seek quotations from suitable suppliers.

10/0916 Neighbourhood Forum

Resolved:

To note that a Neighbourhood Forum will take place in Harden on Thursday 15th September. Cllr Laking to attend to represent the Parish Council. Apologies to be given on behalf of Cllr's Sykes and Kirkham (holiday).

11/0916 Transport Strategy Consultation

Resolved:

That members consider a response at the next Parish Council meeting.

12/0916 Correspondence

Resolved:

- a) E-mail from Shipley Area Neighbourhood Forums re. Neighbourhood Forum meeting. Noted.

- b) E-mail from Bradford Council re. car parking charges at St Ives. Noted.
 c) E-mail from YLCA re. training. Noted.

13/0916 Financial Matters

Resolved:

- a) To authorise the following payments: -

Payee	Cheque No.	Amount	Description
Bradford MDC	100423	£558.22	Salary payment
Ken Eastwood	100424	£23.10	Poll daddy subscription
Ken Eastwood	100425	£2.00	Envelopes
Ken Eastwood	100426	£4.50	Mileage

- b) To note the following trial balances: -

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Item	Budget 2016/17	Expenditure to date (net)	Budget Remaining
Clerk's salary and related expenses	4,600	2,707.06	1,892.94
Subscriptions	500	737	-237
Insurance	500	0	500
Audits	200	83.50	116.50
Newsletter	650	257.50	392.50
Website	300	180	120
Parish Plan	1,000	43.63	956.37
Training	400	99	301
Repairs	300	16.67	283.33
Stationery/telephone	200	136.85	63.15
PC equipment	600	619.58	-19.58
Small grants	1,000	500	500
War memorial	1,000	0	1,000
Horticulture	2,500	126	2,374
Christmas event	200	0	200
Playground cleaning	200	0	200
S137	0	62.57	-62.57
Other (Christmas lights)	0	2,501.80	-2,501.80
	14,150.00	8,071.16	6,078.84

- c) To note the following bank reconciliation: -

Cashbook Balances

Balance 1 April 2016

17,253.71

Signed:

13 October, 2016

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Add: income to date	12,621.75	
Less: expenditure to date	(8,774.95) (incl. VAT)	
Total:		21,100.51

Bank account balances, 3 September 2016

Community Account	10,959.09	
Business Account	10,165.16	
Less: unpresented cheques		
100329	(1.28)	
100371	(5.46)	
100421	(17)	
Add: unbanked cash	0	
Total:		21,100.51

- d) The Clerk to revise presentation of financial information to include budget forecasts.

14/0916 Minor Items and Items for Next Agenda

Resolved:

- a) To note Harden WI had chosen the Enviro moulded park bench. The Clerk to liaise with Cllr Gregson with regard to purchase and installation.
- b) To note the resident petition about speeding on Wilsden Old Road will now be heard by Shipley Area Committee on 23 November 2016.
- c) That members will provide contact details for local groups to assist the Clerk develop a local mailing list.
- d) To note the SWAT analysis for Harden prepared by Cllr Jennings.

15/0916 Next Meeting

Agreed that the next Parish Council meeting to take place on 13th October 2016 at 7.15pm in Harden Memorial Hall.

The Chair closed the meeting at 8.50pm.